**MAID IN NORTH CAROLINA, INC.**sm
Serving the Triad since 1989

# Checklist for Moving Out of Your Home

## Two Months before moving out:

○ Make arrangements with a moving company now, so that your move is scheduled with them well before the actual move-out.

○ Notify schools about your move and have records transferred to your children's new schools.

○ Contact your doctors and obtain copies of medical records for all family members and pets.

○ Decide which items you will be taking to your new home, and which items will be donated.  Box or bag up donations as you go through each room and remove them from your home a.s.a.p.

## Six Weeks before moving out:

○ If you have a storage unit now's the time to clean it out, pack up or donate items and close the account.

○ If the moving company is not packing for your move then it's time to purchase moving materials such as boxes and bubble wrap.  Start packing items that are not needed before the move, and label boxes with item/room for ease of unpacking at your new home. Make a list of valuable items and their serial numbers, and take photos for insurance claims that may need to be filed for damaged or missing items.

○ If you are moving out of state, or out of the country, contact your insurance agents so that any necessary changes to your policies can be initiated.

○ Make all travel arrangements for family, pets, automobiles etc.  Have verification e-mailed.

○ Arrange day care for children and pets so that they are out of the way on moving day.

## One Month before moving out:

○ Verify your day-of-move arrangements with respective companies/persons.

○ Notify utility and service companies of the move and have them disconnect/stop services the day after moving day. Have verifications sent to you via e-mail.

○ Notify utility and service companies at your new location to start services the day before you move-in. Have verifications sent to you via e-mail.

○ Notify post office of your new address and date of move.

○ Notify employers, banks, and credit card companies of your move.  If you are moving locally request time off for final moving preparations and unpacking at your new home.

## Two Weeks before moving out:

○ Arrange to transfer prescriptions to a pharmacy near your new home.  Order any needed refills now.

○ Keep packing and labeling boxes.

## One Week before moving out:

○ If you have a safe deposit box now is the time to clean it out and close the account.

○ Arrange to pick up keys to your new home.

○ Finish packing any items not needed for a week.

○ Use up, or give away, frozen foods and pantry items that you are not taking to your new home.

○ Yes, again verify your day-of move arrangements with respective companies/persons.

## Three Days before moving out:

○ If you are able, disassemble furniture, shelves, and other large items that will be moved. Place screws, brackets etc into labeled zip lock baggies and tape to the back side of the corresponding item.

○ Start packing items which will stay with you during the move.  Laptops, tablets, chargers, medication, vitamins, snacks, toys or blankets for small children, clothing for 2-3 days.

## The Day before moving out:

○ Perform a walk-through of your home to assure everything is packed. Check all closets, shelves, cabinets, and drawers.

○ Go out for dinner and get to bed early.

## A Note from Maid in North Carolina, Inc:

With all the boxes that need to be packed and unpacked, furniture moved, endless cleaning and a long list of other time consuming preparations, moving can be very stressful. We can help with the cleaning, organization and unpacking. Our move in / move out cleaning services are personalized according to your needs and budget. Relocation services, real estate companies, homeowners and renters throughout the Triad have used our service since 1989. MAIDinNC provides services in and near Advance, Archdale, Clemmons, Colfax, High Point, Greensboro, Jamestown, Kernersville, Lake Jeanette, Lewisville, Oak Ridge, Pfafftown, Summersville, Trinity, and Winston Salem, NC.

○ Call (336) 869-0078 to schedule your move-in and move-out house cleanings.



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